



Coos Canyon Cabins & Campground

EMPLOYMENT APPLICATION

Please complete the entire application.

Applicant Information

Applicant Full Name _____

Home Address _____

City/State/ZIP _____

Mobile phone _____

Best days and times to contact you

Driver's License (State/Number) or State ID:

What job position are you applying for?

Full Part Time



Who referred you to Coos Canyon Campground?

Do you have any friends or relatives who work here? If yes, please list here:

Are you at least 18 years old? Yes [] No []

How will you get to work? _____

Are you willing to work any shift,
including nights and weekends? Yes [] No []

If no, please state any limitations:

If you are offered employment, when would you be available to begin work?

Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? Yes [] No []



If no, what reasonable accommodation, if any, would you request?

Applicant's Skills

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill.

(1 = no skill or experience, 5 = very skilled and experienced)

Ability or Skill / Years of Experience *(Check and rate all that apply)*

- | | |
|---|-----------|
| <input type="checkbox"/> Typing _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Microsoft Office Suite (Word, Excel, etc.) _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Accounting/Bookkeeping _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Answering telephones _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Filing _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Customer service _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Carpentry _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Electrical Knowledge _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Plumbing Knowledge _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Equipment Operation _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Cleaning _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Other _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Other _____ | 1 2 3 4 5 |
| <input type="checkbox"/> Other _____ | 1 2 3 4 5 |



Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application.

Employer Name: _____

Supervisor Name: _____

City/State: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment

(Month/Year): _____

Employer Name: _____

Supervisor Name: _____

City/State: _____

Job Duties: _____

Reason for Leaving: _____



Dates of Employment

(Month/Year): _____

Employer Name: _____

Supervisor Name: _____

City/State: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment(Month/Year): _____

Military Service

No Yes

Branch: _____

Specialized Training: _____

References

List 2 non-relatives who would be willing to provide a reference for you.
Please specify how you know them (example: former employer, mentor,
pastor, co-worker, etc.)

1. Name: _____

Phone or email: _____

Relationship: _____



2. Name: _____

Phone or email: _____

Relationship: _____

Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer:

It is the policy of Coos Canyon Campground & Cabins to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Thank you for your interest in employment at

Coos Canyon Campground & Cabins

445 Swift River Road, Byron, Maine 04275 • 207-364-3880



CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Coos Canyon Campground & Cabins to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its CEO, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Coos Canyon Campground & Cabins, except in a specific written contract of employment signed on behalf of the organization by its CEO, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

Applicant Signature

Date